

## DPTrainingUK Policy Document:

- **Health, Safety, Environment & Communities Policy**
- Policy Number: **DPTrainingUK-P8-HSEC-V3**
- Policy Date: **24/02/2026**
- Review Date: **02/2027**



**What This Policy is About:** How we work to keep people safe, delegates, trainers, site visitors, and the public, across all our activities.

**Who it Applies to:** All DPTrainingUK staff and trainers. Relevant sections apply to clients and delegates.

**Key Message:** Every training venue is assessed before use. Trainers check in with management throughout, and DPTrainingUK Directors are available 24/7 during any deployment.

**If you have Any Questions:** Contact Matt immediately, available 24/7 during courses on +44 (0)7921 769868 or at [matt@DPTrainingUK.com](mailto:matt@DPTrainingUK.com).



### 1. Scope

- 1.1. This Health, Safety, Environment and Communities Policy outlines the procedures for all training programmes and business activities overseen by **Different Perspective Training Ltd. (DPTrainingUK)** specifically regarding:
  - 1.1.1. **Activities:** The delivery of Training and Consultation in First Aid, Mental Health, Outdoor and Off-Site Safety, and Water Safety.
  - 1.1.2. **People:** All DPTrainingUK staff, trainers, course delegates, and any members of the public or site staff who interact with the training group or equipment.
  - 1.1.3. **Locations:** All training sites, including bespoke client premises and public venues.

### 2. Introduction

- 2.1. All our staff are required to observe this Health, Safety, Environment and Communities Policy and associated Risk-Benefit Evaluations, and to be aware of any policies in place at the venue or site.
- 2.2. During all programmes, our Trainer/Assessors must remain aware of all people in the vicinity, including delegates, External Quality Assurance Assessors, other site users, and members of the public. Where a potential risk is identified, it is the Trainer/Assessor's responsibility to, where practicable, highlight this to anyone who may be affected.
- 2.3. Our Trainer/Assessors will provide and maintain equipment that is suitable for its intended use and safe for all people.

### 3. Types of Risk Assessment

- 3.1. Activity Specific Risk Assessments: DPTrainingUK has a series of Risk Benefit Evaluations specific to the activity each member of staff is being employed in, these include:
  - 3.1.1. **DPTrainingUK Policy 8a - RBE Scenario Based Training:** Covers training programmes that involve active scenarios, including First Aid, Water Safety, Off-Site Safety, and Mental Health First Aid Training.
  - 3.1.2. **DPTrainingUK Policy 8b - RBE Outdoor Focused Programmes:** Covers activity and experience-based programmes such as Bushcraft, Outdoor Skills, and Outdoor Leadership.
  - 3.1.3. **DPTrainingUK Policy 8c - RBE Site-Specific Risk Assessment:** A proforma completed for each venue, screening it for suitability to host a DPTrainingUK programme on the day, taking into account dynamic conditions and available facilities.

### 4. Venue Suitability

- 4.1. We require all staff to assess the course venue prior to commencement and record findings in the Site-Specific Risk Assessment (Policy 8c), confirming:
  - 4.1.1. Fire escapes are clearly marked and adequately maintained and not obstructed.
  - 4.1.2. Firefighting equipment is clearly marked and placed and fire marshals nominated.
  - 4.1.3. Access to training rooms is clear and safe.
  - 4.1.4. Lighting, heating and ventilation is adequate.
  - 4.1.5. Computers/projectors (if provided) for training have been PAT tested.
  - 4.1.6. Washing and toilet facilities are adequate and appropriate for gender mix.

- 4.1.7. First aid and accident reporting procedures are in place.
- 4.1.8. Any other relevant matters coming to the attention of the tutor.

## 5. Creating A Safe Learning Environment on DPTrainingUK Programmes

- 5.1. Our Trainer/ Assessors will:
  - 5.1.1. Introduce and follow all DPTrainingUK policies in place to protect the interests of delegates as soon as is practicable.
  - 5.1.2. Ensure sessions do not exceed 2 hours before a comfort break is organised.
  - 5.1.3. Follow guidance regarding lifting and handling course equipment.
  - 5.1.4. Contact DPTrainingUK Management after every course to confirm safe arrival home, in compliance with lone worker regulations.
- 5.2. During First Aid qualifications, our Trainers/Assessors will additionally:
  - 5.2.1. Consider students wearing gloves or using antibacterial hand cleaning gel during group practice.
  - 5.2.2. Consider using kneeling mats to protect knees in all demonstrations on prone casualties and promote good practice example to all students.
  - 5.2.3. Ensure all practical exercises are carried out in a safe and proper manner.
  - 5.2.4. Risk-Assess all outdoor areas prior to outdoor scenario incident training.
  - 5.2.5. Wear gloves when stripping/cleaning/removing manikin lungs and the like.
  - 5.2.6. Dispose of all low-level contaminated waste safely.

## 6. Reporting of Accidents, Incidents and Near Misses

- 6.1. All Trainer/ Assessors and staff must report accidents, incidents, and near misses to DPTrainingUK Management as soon as reasonably practicable.
- 6.2. DPTrainingUK Management will determine the necessary next steps. In their absence, the Trainer/ Assessor should take appropriate action to ensure the safety of all people and contact relevant authorities; including Awarding Organisations and emergency or non-emergency services as required.
- 6.3. DPTrainingUK Management will ensure that a first aid needs assessment has been undertaken and that sufficient first aiders and equipment are available at every course venue, in line with HSE recommendations.

### Different Perspective Training Ltd.

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